

## JOB DESCRIPTION

Position: Nurse

### Desired Qualifications:

- Licensed in California as a Registered or Vocational nurse
- Current CPR and first aid certifications
- Trained in universal precautions for infection control
- Experience with children and young adults desirable
- Ability to monitor health care, maintain records, and implement the camp's health care plan
- Ability to work well with others
- Good character, integrity, and adaptability
- Enthusiasm, sense of humor, good judgment, patience, and self control

Responsible To: Directors

Camp Goals: To provide a safe, natural, happy and secure environment where kids can be kids. We believe hiring and training a mature, caring fun loving staff is the key element in helping us achieve this goal each summer. We believe in providing a structured program for children that emphasizes a feeling of family, friendship and belonging and encourages active participation in a variety of experiences. We believe summer camp should be a positive growing experience for everyone involved.

### General Responsibilities:

- To provide healthcare to campers and staff in a resident camp setting.

### Specific Responsibilities:

- To maintain the cleanliness and organization of the Health Center
- To implement the camp's system for health screening of arriving campers and staff, including ensuring each staff member and camper has on file a completed *Health History and Permission to Treat* form, as required
- To monitor the health of all staff, including kitchen and maintenance staff
- To help keep secure and administer prescription and nonprescription medications to campers pursuant to doctor's/parent's written instructions
- To ensure camp Health Center is staffed and available for camper/staff healthcare needs
- To work with counselors to educate them on and provide for specific healthcare needs of campers in their care.
- To advise the Out of Camp Director of any camper health issues when they are leading out-of-camp trips
- To provide first aid as necessary
- To arrange for emergency medical care for campers and staff, including emergency transportation
- To work with the FAP ensure Health Center is adequately stocked
- To establish and follow appropriate medical routines including record keeping in

the daily medical log, disposal of medical waste, managing and safeguarding medications, and utilizing approved medical protocols

- To complete accident/incident reports at the Director's request
- To keep the Director's apprised of camper and staff health issues and of health/accident trends that might suggest some remedial action is needed
- These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required

Essential Functions:

- Cognitive and communication abilities to plan and implement the camp's health care plan
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
- Possess strength and endurance required to maintain constant supervision of campers and staff
- Ability to drive to a doctor or emergency treatment locations, lift/assist campers or staff, and read prescriptions and health forms
- Ability to carry out all duties at an elevation of at least 5,500 feet
- Possess physical ability to move quickly throughout the camp and surrounding areas where camp activities are conducted
- Visual and auditory ability to identify and respond to environmental and other hazards related to camper activities, and to assess unsanitary, unhealthful and dangerous conditions of the camp
- Physical ability to respond appropriately to situations requiring first aid and CPR, to assist campers in emergency situations (fire, evacuation, illness, or injury) and to communicate via radio and telephone to summon help